

**SUBMITTAL TRANSMITTAL**  
**(FOR SINGLE SUBMITTAL)**

ACTIVITY ID

DATE

CONTRACT NO

CONTRACT TITLE

SUBMITTAL NO

SUBMITTAL ITEM DESCRIPTION

SUBMITTAL PRIORITY?

HIGH

NORMAL

PREPARED BY QC MGR?

YES

NO

SCHEDULE REFERENCED?

YES

NO

CRITICAL PATH?

YES

NO

SPEC SECTION

SPEC PARAGRAPH

SPEC PAGE NO

QC MANAGER REMARKS:

QUALITY CONTROL MANAGER NAME/SIGNATURE

DATE

**REVIEWER(S):**

COMMENTS FOR DETAILED REVIEWERS:

DETAILED REVIEWER 1 COMMENTS:

DETAILED REVIEWER 1 NAME/SIGNATURE

TITLE

RESPONSE DATE

DETAILED REVIEWER 2 COMMENTS:

DETAILED REVIEWER 2 NAME/SIGNATURE

TITLE

RESPONSE DATE

**APPROVER:**

SUBMITTAL STATUS

APPROVER'S COMMENTS:

APPROVER NAME/SIGNATURE

TITLE  
PROJECT MANAGER/CONSTRUCTION MANAGER

DATE